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CAAHT Grants Program

Request for Application (RFA) #5

Responses to all applicants' questions received within the deadline of 7 March 2008

1. Our current project funded by CAAHT has not finished. Can we submit proposal for project activities to begin before our current contract ends?
Applicants are encouraged to demonstrate your creativity by submitting proposals that include new anti-trafficking activities. The project must be completed no later than 30 June 2009.
2. Can we apply for continuation of the current activities funded by CAAHT?
Yes, organizations may apply for additional funds to expand their current activities. However, priority will be given to the most creative proposals that demonstrate they are developing sustainability of their anti-trafficking work through the support of this final phase of CAAHT grants. Priority will also be given to those organizations that mobilize complimentary funding from other donors.
3. Can the cost sharing of the project be from the organization itself?
Yes, the organization may be a cost sharing partner. It is encouraged that other partners to contribute to the project are find. Clear plans in relation to the sustainability of the activities proposed are required.
4. What is the requested documentation to apply for CAAHT Grant?
The Checklist of the documentation required for Application to CAAHT Project may be found on page 4 and 5 of CAAHT Grants Request for Application.
All the necessary forms needed for the preparation of your project proposals can be received from CAAHT office or can be downloaded from the CAAHT web-site as well. The CAAHT website is: www.CAAHT.com
5. When will grant awards be announced?
The organizations selected for funding will be notified no later than 30 May 2008
6. Can an NGO that is not a member of the Regional Anti-Trafficking Committee apply for a grant from CAAHT project?
Yes, any NGO which meets the core criteria, listed on page 12 of the CAAHT grant guidelines and page 4 of amendment 5, can apply for a grant. CAAHT is aware that NGO relationships to the Regional Committees vary. In some cases, membership of the qark Regional Committee has not been offered to NGOs. In other cases, there may be NGOs qualified to conduct anti-trafficking work in the qark that are

not known yet to the Regional Committee. The CAAHT program intentionally designed the call for applications to help promote the closer collaboration between government and civil society, particularly the Regional Anti-trafficking Committees. This is a key factor to continue to move towards the achievement of the sustainability of anti-trafficking work in Albania. While USAID/CAAHT reserve the right to make final determination about which NGOs and projects will receive CAAHT grant funding, preference will be given to NGO's that demonstrate cooperation with the Regional Committee and/or its strategic plans in any Qark where the project will be implemented. Please contact the CAAHT office if you need information about who to contact at the Regional Committee in any qark where your NGO is considering implementation for the proposed project.

7. Can a NGO apply with more than one proposal?
No, each applicant NGO may present only one proposal.
8. What specific certifications do you require for applications?
Applicants are to provide documentation of the formalization and legal registration of the organization that will be responsible for the grant funds. This certification must include: Copy of NGO's registration documents, (court verdict, NIPT); Copy of the statute of the NGO Declaration from the Court of the district that shows that there is no pending court procedure against the NGO raised from individuals or/and sub-contractors.
9. If we have an anti-trafficking project funded by other donors may we apply to receive funds from CAAHT project? Is cost sharing allowed?
Yes, CAAHT is strongly encouraging project proposals to be funded in cooperation with other donors as well. (Cost-shared projects)
10. Can we present a project that will be implemented in collaboration with other NGOs outside Albania?
Yes, but all project activities must be implemented in Albania (with the possible exception of certain activities related to voluntary assisted return of victims of trafficking).
11. Previous grant programs have tended to direct funding more to NGOs based in Tirana, because they are more experienced. Is CAAHT going to give priority to project proposals coming from local NGOs outside the capital?
One of the priorities for the CAAHT program is to support the expansion of effective prevention programs and to improve assistance and reintegration services for victims of trafficking throughout Albania. CAAHT welcomes applications from organizations with good programming ideas and the ability to implement them, wherever these organizations are located. Preference will be given to projects implemented in the underserved areas of the country.
12. Do you have any specific number of projects that will be funded? How many projects will be funded?
No, CAAHT does not have any specific number for projects to be funded. This will depend from the quality of proposals received and their budget. However, please keep in mind that the total fund for CAAHT grant project for the period 2007-2009 is \$700,000. This

creates the likelihood that a smaller number of grants will be awarded in this round, than in previous rounds.

13. May the field office of an NGO apply directly for a grant from CAAHT, separately from their HQ?

In order to apply directly for a grant from CAAHT all NGOs needs to be registered according to the Albania law. Therefore, only the head office can submit the proposal, which can be implemented from the field office of this NGO.

14. May two or more NGOs present a proposal together?

Yes, CAAHT encourages coordination between anti-trafficking actors. However, the grant will be issued to just one lead agency, which will sign the agreement with CAAHT and will be responsible for management of the funds and ensuring compliance to all reporting and program commitments. Partnership between more experienced agencies and less experienced agencies, to help develop the capacity of the less experienced agency through the experience of the cooperative project implementation, is encouraged.

15. Will CAAHT staff offer training for Monitoring and Evaluation (M&E) for NGOs?

The CAAHT staff will provide training and support to CAAHT Grantees after they sign the agreement.

16. Is there a salary guideline that can guide us in the salary limitations for this grant? What are the thresholds on the local salaries?

NGOs should present reasonable budgets according to the activities they plan to implement.